



APPLICATION FORM (HOUSEKEEPING/SECURITY SERVICES)

To,
The Principal
Cambridge School

Dear Sir/ Ma'am,

I/We hereby apply for rendering housekeeping / security services (*please tick the option*) in Cambridge School _____ for a period of one year from the date of execution of the agreement. I/We have gone through the terms and conditions and agree to the same. The details are as under:

1. Name of the Company/Firm/Contractor : _____
2. Name & Designation of Authorized Signatory : _____
3. Address for Communication : _____

4. Phone No./Mobile No.: _____ Email ID: _____

5. The following documents are attached for your perusal:

- Profile of the firm
 - List of present and former clients
 - PAN
 - EPF Registration Certificate
 - ESI Registration Certificate
 - GST Registration Certificate
 - Any other relevant document (*Please specify*)
-

6. Past experience (*Please attach separate sheet*)

- a) Total experience : _____
- b) Experience in other schools : _____
- c) Experience in Cambridge Schools : _____

7. Quotation for services provided:

Category	Un-skilled (Attendant, helper, Mali, Guard etc.)	Semi-skilled (Peons, Sweepers, Ayahs etc.)	Skilled (Electrician, Plumber, driver, conductor etc.)
Type of Manpower			
Statutory Min. wages			
PF			
ESI			

Any other benefit			
Net amount paid to employee			
Service charge per employee			
Total cost to school per employee			

Undertaking

I, the undersigned, on behalf of the company/ firm do state and undertake that:

1. The information mentioned above is correct and true in all respects.
2. The rates quoted by me are valid and binding upon me for the entire period of contract.
3. I shall provide _____ services throughout the contract period as per the direction of the school within 10 days of signing the contract.
4. I also declare that Govt. of India or any other Govt. body has not declared us ineligible or blacklisted us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of serious nature.
5. I shall comply with all statutory compliances in respect of my firm/ company as well as towards the man power to be deployed for the execution of agreement in letter and spirit, in case the contract is offered to our company/firm.
6. I understand that if any of the above information is found to be false and/or I did not comply with any statutory compliance, my application shall stand null and void.

Date: _____

Signature of Applicant with official seal

Name: _____

Designation: _____

Place: _____